

Cabinet Minutes

The minutes of the Cabinet meeting of Wyre Borough Council held on Wednesday, 17 April 2024 at the Council Chamber, Civic Centre, Poulton-Le-Fylde.

Cabinet members present:

Councillors Vincent, Berry, McKay, Bowen, Bridge and Le Marinel

Officers present:

Rebecca Huddleston, Chief Executive

Mark Billington, Director of Environment

Marianne Hesketh, Director of Communities

Clare James, Director of Finance and Governance (S151)

Joanne Billington, Assistant Director of Governance and Legal

Marianne Unwin, Democratic Services and Scrutiny Manager (Temporary)

No members of the public or press attended the meeting.

CAB.40 Declarations of interest

None.

CAB.41 Confirmation of minutes

The minutes of the meeting of Cabinet held on 14 February 2024 were **confirmed** as a correct record by those who were in attendance.

CAB.42 Public questions

None received.

CAB.43 Citizens Advice Lancashire West Task Group final report

The Director of Communities and the Chair of the Citizens Advice Lancashire West Task Group submitted a report detailing the work of the Citizens Advice Lancashire West Task Group.

In the absence of the Chair of the Citizens Advice Lancashire West Task Group, Councillor Cartridge, Councillor Vincent introduced the report.

Decisions

Speaking on behalf of Cabinet, Councillor Vincent confirmed that Cabinet **accepted** the following recommendations (numbered as per the report):

3.1 That Cabinet renew the agreement between the council and Citizens Advice Lancashire West for four years.

3.2 That Cabinet considers increasing the grant contribution payment to Citizens Advice Lancashire West from £30,000 as per previous service agreement renewals (with free use of a number of Fleetwood Market units worth £18,000).

3.3 That within an updated service level agreement, the use of the units at Fleetwood Market be added to formalise the arrangement.

With regard to recommendation 3.4, Councillor Vincent advised that Cabinet could not accept this. The reason for this was outlined in the Grant Funding for Citizens Advice Lancashire West Cabinet report at item 6 of the agenda pack.

CAB.44 Grant Funding for Citizens Advice Lancashire West

The Leader of the Council and the Director of Communities submitted a report recommending that the council enters into a four-year grant and service level agreement with Citizens Advice Lancashire West (CALW) for the provision of welfare advice services in the Borough until 31 May 2028.

Decisions

Cabinet **agreed**:

- That the council enter into a four-year grant and service level agreement with Citizens Advice Lancashire West (CALW) until 31 May 2028 at a cost of £35,000 per annum.
- An in-kind contribution (worth an estimated £18,000 per annum) to allow the use of up to two units at Fleetwood Market to facilitate a face-to-face outreach service.
- That the previously allocated £8,000 for the digital kiosk trial is no longer being progressed by the CALW and will instead be returned to general balances to support the increased annual grant at 3.1.

The meeting started at 6.00 pm and finished at 6.03 pm.

Date of Publication: 19 April 2024.

Options considered but rejected

Any alternative options that were considered but rejected, in addition to the reasons for the recommendations that were made, are included in the full reports.

When will these decisions be implemented?

All decisions will be put into effect five working days from the date of publication, unless a decision is “called-in” by any four members of the council within that period.